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Federal Extension Service
USDA

Materials Suggested as Types to be Considered by
States in Developing a Comprehensive Training Program.

A. Preservice
Courses

1. Orientation Course: Principles in Extension
Program Development.
Ag. Ed. Course 526
Ohio
2. Principles and Techniques in Extension Education.
Ext. Course 170
Colorado
3. Extension Program Planning and Development.
Ag. Ext. Course 401
Virginia

B. Extension
Apprentice Training
and Field Experience
Courses

1. Professional Participation Experiences for Majors
in Agricultural Education.
Ohio
2. Training Outline for Summer Trainees in Extension Work.
Illinois
3. Apprentice Training in Home Demonstration Work.
Virginia
4. Objectives of the Summer Training Program; Selection
of a Problem for a Summer Trainee.
Iowa
5. Apprentice Training in County Home Agent Work.
Course 201
Apprentice Training in County Agricultural Agent Work.
Course 202
Missouri
6. Outline of Training Experiences for Extension Education.
Course 150; Practice in Extension Work
Wisconsin

C. Trainer
Agent
Material

1. Outline for Helping Beginning Agents.
(For Use by Home Agent)
Wisconsin
2. Trainer Agent Conference.
Missouri
3. Training is Teaching.
Washington
4. Agreement Regarding Instruction of Students.
Nebraska

D. Beginning
Agent
Training
Guide

1. A One-Year Training Schedule for Assistant County Agents.
Indiana
2. Training Outline for Beginning Agents.
Missouri
3. Outline for Helping Beginning Agents (For use by
Apprentice Agents). Wisconsin
4. Training Guide for New Staff Members.
California
5. Induction Training Schedule of Learning Opportunities
and Assignments.
Nebraska

E. Handbook
or Manuals

1. Handbook for Cooperative Extension Workers.
Wisconsin
2. Planning Your Work in Extension.
Kansas
3. Induction Training Guide.
Nebraska

F. Evaluation of
Induction
Training

1. Personal Progress Analysis, Summer Trainees.
Iowa
2. Summer Trainee Evaluation.
Illinois
3. Evaluation Questionnaire for Summer Assistance in
4-H Club Work.
New York

G. Inventories of
Training Needs and
Interests

1. My Long-Time Professional Improvement Plan.
Nebraska
2. My Long-Time Professional Improvement Plan.
Illinois
3. Agricultural Extension Staff Professional Improvement Plan.
Missouri

H. Policy Statements

1. Professional Improvement Program for Ohio
Extension Personnel.
(Policies and Regulations)
Ohio
2. Professional Improvement Policy,
Massachusetts
3. Policies to be Followed in the Training of
Extension Service Personnel.
Puerto Rico
4. Induction and Training Procedure for New Assistant
County Agents.
Maryland

I. Long-Time Plan
for Specialists'
Training of
Agents

1. Training Outlines for Home Agents.
Plan for Training Home Demonstration Agents
1956-60

J. Evaluation of
Annual Conference

1. Evaluation of Wisconsin Extension Workers' Annual
Conference.
Wisconsin

K. Training
Records

1. Supervisors' Record of Agent Training.
New Mexico



